

**BOARD OF EDUCATION MEETING**

**VIDEO-CONFERENCING**

**WEDNESDAY, OCTOBER 21, 2020**

**6:30 P.M.**

**AGENDA**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

\_\_\_ Pam Chiaradia

\_\_\_ Jeff Whitman

\_\_\_ Gina Osinski

SY 2019-2021

\_\_\_ James Blumenstein

\_\_\_ Allison Cox

\_\_\_ Ralph Gilmore

SY 2020-2022

\_\_\_ Ammie Davis

\_\_\_ Joseph Ryan

\_\_\_ Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

\_\_\_ Nancy Schiavo

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

- 2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR SEPTEMBER 2020:**

|  |  |   |
|--|--|---|
| <u>Pre-Kindergarten</u><br>Xavier Garvin | <u>Kindergarten</u><br>Brody Preston       | <u>Grade One</u><br>Olivia Tracy          |
| <u>Grade Two</u><br>Danaka Grudzinski    | <u>Grade Three</u><br>Matthias Gleason     | <u>Grade Four</u><br>Joseabraham Cisneros |
| <u>Grade Five</u><br>Rocco Kaufman       | <u>Grade Six</u><br>Emma Schloendorn       | <u>Grade Seven</u><br>Kaela Hannah        |
| <u>Grade Eight</u><br>Llinsish Alvarez   | <u>Freshman Class</u><br>Isabella Enriquez | <u>Sophomore Class</u><br>Brian Dickie    |
| <u>Junior Class</u><br>Brandon Marques   | <u>Senior Class</u><br>Michael Chisholm    |   |

**VII. Presentation(s): State Assessment Results & Graduation Pathways, D of C & I, Mr. Shamus Burke**

**VIII. Approval of Board Minutes:**

- 1. Motion to approve the following minutes:

September 16, 2020 Public Session

September 16, 2020 Executive Session

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

- \_\_\_ James Blumenstein    \_\_\_ Pam Chiaradia    \_\_\_ Ralph Gilmore    \_\_\_ Nancy Schiavo
- \_\_\_ Allison Cox    \_\_\_ Joseph Ryan    \_\_\_ Jeff Whitman
- \_\_\_ Tara Butrica    \_\_\_ Ammie Davis    \_\_\_ Gina Osinski

**IX. Participation: (Agenda Items Only)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>  | <b>New/Revised</b> |
|-------------------|---|--------------------|
| <u>R2431.1</u>    | Emergency Procedures For Sports And Other Athletic Activity | Revised            |
| <u>R5330.04</u>   | Administering An Opioid Antidote                            | Revised            |
| <u>R5330.05</u>   | Seizure Action Plan   | New                |
| <u>R6470.01</u>   | Electronic Funds Transfer And Claimant Certification        | New                |
| <u>R7440</u>      | School District Security                                    | Revised            |
| <b>Policy</b>     | <b>Title</b>  | <b>New/Revised</b> |
| <u>P1620</u>      | Administrative Employment Contracts                         | Revised            |
| <u>P1648.02</u>   | Remote Learning Options For Families                        | New                |
| <u>P1648.03</u>   | Restart And Recovery Plan – Full-Time Remote Instructions   | New                |
| <u>P2431</u>      | Athletic Competition  | Revised            |
| <u>P5530.04</u>   | Administering An Opioid Antidote                            | Revised            |
| <u>P5530.05</u>   | Seizure Action Plan   | New                |
| <u>P6440</u>      | Cooperative Purchasing                                      | Revised            |
| <u>P6470.01</u>   | Electronic Funds Transfer And Claimant Certification        | New                |

|              |  |         |
|--------------|--|---------|
| <u>P7440</u> | School District Security                             | Revised |
| <u>P7450</u> | Property Inventory                                   | Revised |
| <u>P8420</u> | Emergency And Crisis Situations                      | Revised |
| <u>P8561</u> | Procurement Procedures For School Nutrition Programs | Revised |

Motion to Approve Item(s) 1 through 1: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ James Blumenstein    \_\_\_ Pam Chiaradia    \_\_\_ Ralph Gilmore    \_\_\_ Nancy Schiavo  
 \_\_\_ Allison Cox    \_\_\_ Joseph Ryan    \_\_\_ Jeff Whitman  
 \_\_\_ Tara Butrica    \_\_\_ Ammie Davis    \_\_\_ Gina Osinski

**XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**Board of Education Goals**

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- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2020. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of August 2020.

August Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of August 2020.

Line Item Transfers

6. Motion to approve the bills payable list for October 2020 in the amount of \$752,724.10 when certified.

October Bill List

7. Motion approve the voiding of the following Student Activity outstanding checks due to date issued (over 1 year):

|          |         |          |
|----------|---------|----------|
| 05/31/19 | #013544 | \$300.00 |
| 05/31/19 | #013549 | \$100.00 |
| 06/04/19 | #013553 | \$100.00 |
| 10/24/19 | #12708  | \$16.20  |

8. Motion approve the voiding of the following outstanding Warrant checks due to date issued (over one year):

|          |        |            |
|----------|--------|------------|
| 6/12/19  | #50187 | \$100.00   |
| 6/12/19  | #50249 | \$100.00   |
| 6/12/19  | #50338 | \$1,548.30 |
| 9/18/19  | #50646 | \$188.00   |
| 9/18/19  | #50653 | \$94.00    |
| 10/16/19 | #50924 | \$300.00   |

9. Motion to acknowledge Safety Drills conducted in the District Schools:

**NOT IN OPERATION AS OF 3/16/20**

**Haviland Avenue School**

|                    |               |
|--------------------|---------------|
| September 17, 2020 | Fire Drill    |
| September 18, 2020 | Lockout Drill |

**Mansion Avenue School**

|                    |               |
|--------------------|---------------|
| September 22, 2020 | Lockout Drill |
| September 24, 2020 | Fire Drill    |

**Audubon High School**

|                    |              |
|--------------------|--------------|
| September 23, 2020 | Fire Drill   |
| September 30, 2020 | Crisis Drill |

10. Motion to approve the renewal of dental insurance coverage with the Delta Dental Plan of New Jersey for a two year period effective November 1, 2020 to October 31, 2022 with a decrease of -2.55% in premium costs from the prior calendar year.

Motion to Approve Item(s) 1 through 10: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

|                       |                   |                   |                   |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Allison Cox       | ___ Joseph Ryan   | ___ Jeff Whitman  |                   |
| ___ Tara Butrica      | ___ Ammie Davis   | ___ Gina Osinski  |                   |

- XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the September 16, 2020 meeting of the Board of Education.

| School | Incident Report Number | Board Determination |
|--------|------------------------|---------------------|
| HS     | N/A                    | N/A                 |
| HAS    | N/A                    | N/A                 |
| MAS    | N/A                    | N/A                 |

2. + Student Statistics September 2020

| Date   | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|--------|-----------------|----------------|--------------------|-----------------|-------|
| 9/8/20 | 261             | 370            | 815                | 23              | 1469  |
| 8/1/20 | N/A             | N/A            | N/A                | N/A             | N/A   |
| 9/6/19 | 277             | 388            | 796                | 24              | 1485  |

3. Motion to approve the attached movies to be approved for use during Appreciation of Music in TV/Movies and The Art of Musical Theatre classes.

Movie List Attachment

4. Motion to approve Catapult Learning as a provider of math coaching for the purposes of professional development through the observation of both on-site and virtual instruction; cost paid through Title II and not to exceed \$25,000.00.

Catapult Learning Contract

5. Motion to approve the following use of facilities request:

| School | Location | Activity                         | Start/End Date(s) | Time(s)            | Contact       |
|--------|----------|----------------------------------|-------------------|--------------------|---------------|
| AHS    | HS Track | Interact Club Hour of Power Walk | 11/15/20          | 11:00 am – 1:00 pm | Eileen Willis |

6. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

| Participant     | Conference Title & Location                           | Date(s)  | Cost     |
|-----------------|---|----------|----------|
| Pennie Bigelow  | NJAIC Fall Symposium Webinar                          | 10/23/20 | \$50.00  |
| Jillian Matysik | NJASP Winter Conference                               | 12/4/20  | \$155.00 |
| Maria Pousatis  | TCN-SJ Transition Coordinator Network of South Jersey | 10/14/20 | No Cost  |

7. Motion to approve the following out of district placements for the 2020-2021 school year at the recommendation of Special Services Department and the Superintendent of Schools:

| State ID#  | Placement                               | Tuition \$ | ESY \$   | Extraordinary Services \$                         |
|------------|---|------------|----------|---|
| 3739304846 | GCSSSD                                  | 40,320.00  | 4,410.00 | 41,580.00   |
| 7395025763 | GCSSSD                                  | 64,080.00  | 4,410.00 |   |
| 9311644887 | GCSSSD                                  | 64,080.00  | 4,410.00 |   |
| 2482339911 | GCSSSD                                  | 40,320.00  |          |   |
| 3711796684 | Collingswood 18-21 Transitional Program |            |          | 27,739.14<br>To be prorated up until Oct 9, 2020. |

8. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer to Peer; STARS.

Project Graduation: An evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation: Trained high school peer facilitators introduce new students and incoming 7<sup>th</sup> grade students and 9<sup>th</sup> grade students to the high school, it's classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens, follow up occurs in the fall of the school year as the students' transition to the next level on their education.

Intergenerational Group: Recreational and service activities combined with prevention education linking students, grades 7-12 and senior citizens. The activity builds positive community connections through prosocial involvement.

DARE Program: Provides prevention education to the 5<sup>th</sup> grade students and will target the grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention: An interactive program for all ages.

After School Tutoring: 6<sup>th</sup> grade student volunteers are trained to provide academic support and reinforcement, mentoring – for students; 2 days per week; November - April; supervision by staff member

Family Education: Activities that address various needs identified by parents and children – Activities involving parents (e.g. materials, awards needed for graduation ceremonies, 6<sup>th</sup> grade book club (The Misfits)).

Municipal Alliance Coordinator: Completes paperwork, quarterly reports, general alliance communications, coordinates various Alliance programs (previously described); goal is to create positive communication, strong families, and substance-free lives.

Student Assistance Counselor: Provides substance abuse education, prevention education, and support groups for students in grades 7-12; services offered 5 days/week, approx. 5 hours per day and additional time before or after the school day.

9. Motion to approve the following students for Option II for the 2020-2021 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID #75029 – At least one class per semester at Camden County College for a maximum Total of 20 credits on their transcript.

Student ID #00189 – Use Competitive Baseball training 10 hours per week to replace Physical Education.

Student ID #00276 – Use American Sign Language to replace Study Hall.

10. Motion to approve the 2020-2021 Nursing Services Plan.

Nursing Services Plan 2020-2021

Motion to Approve Items 1 through 10: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

|                       |                   |                   |                   |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Allison Cox       | ___ Joseph Ryan   | ___ Jeff Whitman  |                   |
| ___ Tara Butrica      | ___ Ammie Davis   | ___ Gina Osinski  |                   |

- XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. + Motion to approve Kheira Bethea as a part-time Special Education Aide at Mansion Avenue School, BA Step 3, \$14.91 up to 29.5 hours per week, not to include benefits, effective after, on, or before October 22,

2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools

2. + Motion to approve Larissa Huber as a part-time Special Education Aide at Mansion Avenue School, BA Step 4, \$15.34 up to 29.5 hours per week, not to include benefits, effective retroactively to October 13, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools
3. Motion to approve William C. Scully as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective after, on, or before October 22, 2020 through the 2020 Fall soccer season, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
4. + Motion to approve a request from Employee #536, to invoke a Leave of Absence, effective October 5, 2020 to November 16, 2020, at the recommendation of the Superintendent of Schools as described below:

|   |                                  |
|---|----------------------------------|
| October 5, 2020 through November 16, 2020 | Paid Leave (27 Sick)             |
| October 5, 2020 through November 16, 2020 | Federal Family Medical Leave Act |
5. Motion to approve a request from Employee #1555, to invoke a Leave of Absence, effective October 5, 2020 to December 9, 2020, at the recommendation of the Superintendent of Schools as described below:

|  |                                  |
|--|----------------------------------|
| October 5, 2020 through December 9, 2020 | Paid Leave (42 Sick)             |
| October 5, 2020 through December 9, 2020 | Federal Family Medical Leave Act |
6. Motion to approve a request from Employee #225, to invoke a Leave of Absence, effective September 14, 2020 to December 31, 2020, at the recommendation of the Superintendent of Schools as described below:

|  |              |
|--|--------------|
| September 28, 2020 through December 31, 2020 | Unpaid Leave |
|--|--------------|
7. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Susan Clune, Secretary to the Principal at the high school, effective July 1, 2021.
8. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Maria Caravelli, Special Education Aide at the high school, effective November 1, 2020.
9. Motion to approve the following four (4) Student Technology Assistants at the hourly rate of \$11.00 for 2.0 hours per day, two to three days per week, from October 5, 2020 through December 31, 2020 with executed time sheets at the recommendation of the Superintendent of Schools:
  - a. Michael Chisholm
  - b. Bella Kokocha
  - c. Kailey Piontkowski
  - d. Madison Piontkowski
10. Motion to approve the following eight (8) Student Maintenance Workers at the hourly rate of \$11.00. The workers will fill positions for up to 4.0 hours per day, up to four days per week for a total program cost of \$176.00 per day or \$704.00 per week, from October 22, 2020 through December 23, 2020 with executed time sheets at the recommendation of the Superintendent of Schools. To be reimbursed through FEMA or paid through C.A.R.E.S.:
  - a. Alyssa Campagna
  - b. Matthew Hucaluk
  - c. Jacob Jordan
  - d. Jeffrey Jordan
  - e. Abigail Moore
  - f. Jerry Ortiz
  - g. Stephen Slashinski
  - h. Mairead Tomaselli

11. Motion to authorize the Audubon Board of Education to create eight Academic Coaches as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
12. Motion to approve the Academic Coach Job description.
13. Motion to approve the following mentors for the 2020-21 school year. Novice teacher will compensate mentor as per state regulations and AEA contract at the recommendation of the Superintendent of Schools:

| Novice Teacher    | School/Subject                         | Mentor           | Date             |
|-------------------|--|------------------|------------------|
| Peter Amendolia   | Audubon Jr/Sr High School<br>ELA       | Larae Drinkhouse | 9/1/20 - 6/30/21 |
| Ryan Boland       | Audubon Jr/Sr High School<br>Health/PE | Thea Ricci       | 9/1/20 - 6/30/21 |
| Carly Burton      | Audubon Jr/Sr High School<br>Art       | Janelle Mueller  | 9/1/20 - 6/30/21 |
| Carlina Fusarello | Audubon Jr/Sr High School<br>SE/Math   | Erica Wenzel     | 9/1/20 - 6/30/21 |
| Danielle Reich    | Mansion Avenue School<br>Grade 3       | Jen Beebe        | 9/1/20 - 6/30/21 |

14. Motion to approve the following staff members to provide five hours of new teacher support and mentoring for the 2020-21 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member at the recommendation of the Superintendent of Schools:

| New Teacher    | School/Subject                              | Mentor          |
|----------------|---|-----------------|
| Jessica Bruck  | Haviland Avenue School<br>Special Education | Kim Brach       |
| Kelly McIlvane | Haviland Avenue School<br>Special Education | Cherie McNellis |
| Jeanine Motta  | Audubon Jr/Sr High School<br>World Language | Ashley McGuire  |

15. Motion to approve the following student from Rowan University to complete an Internship at the recommendation of the Superintendent of Schools.

| Student Teacher  | Grade/Subject                           | Dates            | Cooperating Teacher |
|------------------|---|------------------|---------------------|
| Rachel Simonetti | Internship in Counseling<br>(600 hours) | 9/1/20 - 6/10/21 | Cara Novick         |

16. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

| Name           | Position/Activity                | Contractual Rate |
|----------------|----------------------------------|------------------|
| Emily Warren   | Intervention & Referral Services | \$656.00         |
| Marie Bonvetti | Intervention & Referral Services | \$656.00         |

17. Motion to appoint Kasey Bobo, Director of Guidance as the Section 504 Compliance Officer for a term commencing October 1, 2020 through June 30, 2021 at the recommendation of the Superintendent of Schools.

18. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

|                   |                    |
|-------------------|--------------------|
| Tracey Timko      | Substitute Teacher |
| Toria Hoke        | Substitute Nurse   |
| Samantha Malsbury | Substitute Nurse   |

19. Motion to approve the following staff member request for leaves and/or accommodations due to COVID-19:

| Staff ID # | Location | Superintendent's Recommendation  |
|------------|----------|--|
| 1231       | HAS      | Approved to work remotely for the 2020-2021 school year contingent upon her students remaining on remote instruction.  |
| 1474       | AHS      | Approved to work remotely for the 2020-2021 school year.   |
| 1932       | HAS      | Approved to work remotely for the 2020-2021 school year contingent upon student 02224 remaining on remote instruction. |

20. Motion to approve the following paid winter coaching positions for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

| Cancelation of Season/Event   |        |
|---|--------|
| When notified;<br>one week or more prior to the start of the season or<br>three days prior to the event | 0.0%   |
| School Closure & Hybrid Schedules   |        |
| Greater Than 50% of Season or Event Occurred  | 100.0% |
| Greater Than or Equal to 25% and<br>Less Than or Equal to 50%   | 50.0%  |
| Greater than 7 practices and Less Than 25%  | 25.0%  |

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

| Name              | Sport/Activity   | Position          | Contractual Rate |
|-------------------|------------------|-------------------|------------------|
| Brian O'Donnell   | Boys' Basketball | Varsity Coach     | \$8,034.00       |
| Randolph Callaway | Boys' Basketball | Jr. Varsity Coach | \$5,385.00       |
| TBD               | Boys' Basketball | Freshman Coach    | \$2,711.00       |

|                    |                   |  |            |
|--------------------|-------------------|--|------------|
| Ryan Knaul         | Boys' Basketball  | Jr. HS Coach                               | \$4,222.00 |
| Cheryl Clark       | Girls' Basketball | Varsity Coach                              | \$8,034.00 |
| Amanda Brown       | Girls' Basketball | Jr. Varsity                                | \$5,385.00 |
| TBD                | Girls' Basketball | Freshman Coach                             | \$2,711.00 |
| Karen Felli        | Girls' Basketball | Jr. HS Coach                               | \$4,222.00 |
| Chris Sylvester    | Swimming          | Varsity Coach 50%<br>Assistant Varsity 50% | \$5,653.50 |
| Colleen Clark      | Swimming          | Varsity Coach 25%<br>Assistant Varsity 25% | \$2,826.75 |
| Jeanne Weaver      | Swimming          | Varsity Coach 25%<br>Assistant Varsity 25% | \$2,826.75 |
| Steve Ireland      | Winter Track      | Varsity Coach                              | \$5,803.00 |
| Daniel Cosenza     | Winter Track      | Assistant Varsity Coach                    | \$3,720.00 |
| John Walsh         | Wrestling         | Varsity Coach                              | \$8,034.00 |
| Andrew Haubois     | Wrestling         | Assistant Varsity Coach                    | \$5,385.00 |
| Dylan Bushby       | Wrestling         | Assistant Varsity Coach                    | \$5,385.00 |
| Dominic Koehl      | Wrestling         | Assistant Varsity Coach                    | \$5,385.00 |
| Kyle Muckley       | Wrestling         | Assistant Varsity Coach                    | \$5,385.00 |
| Stephanie Davidson | Cheerleading      | Varsity Coach                              | \$4,238.00 |
| Jennifer Larson    | Cheerleading      | Assistant Varsity                          | \$3,070.00 |
| Joseph Furlong     | Athletic Director | Winter Assistant 42.7%                     | \$4,295.00 |
| Scott LaPayover    | Athletic Trainer  | Winter                                     | \$7,586.00 |
| TBD                | Athletic Trainer  | Assistant                                  | \$2,461.00 |
| Chris Harris       | Weight Training   | Winter 2/5 stipend                         | \$974.40   |
| Dan Reed           | Weight Training   | Winter 3/5 stipend                         | \$1,461.60 |

21. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

| Name               | Sport/Activity   |
|--------------------|------------------|
| Mark Wiltsey       | Boys' Basketball |
| Garrity Bantle     | Boys' Basketball |
| Brian Dougherty    | Boys' Basketball |
| Nick May           | Boys' Basketball |
| Larae Drinkhouse   | Swimming         |
| Dennis Cain        | Swimming         |
| Joseph Gillespie   | Swimming         |
| Matthew Harter     | Swimming         |
| Lillian Mierkowski | Swimming         |
| Kelsey Vespe       | Swimming         |
| Kieran Boland      | Winter Track     |
| Adam Cramer        | Winter Track     |
| Roger Houghkirk    | Winter Track     |
| Krista Little      | Winter Track     |
| Anthony Pugliese   | Winter Track     |
| Daniel Reed        | Winter Track     |
| Dustin Stiles      | Winter Track     |
| Joe Arensberg      | Wrestling        |
| Dave Chambers      | Wrestling        |
| Anthony Cianfrini  | Wrestling        |
| Colin Donnelly     | Wrestling        |
| Kyle Evans         | Wrestling        |
| Michael Ford       | Wrestling        |
| Shane Kelly        | Wrestling        |
| Michael Leonietti  | Wrestling        |
| Mitchel Malinowski | Wrestling        |

|                |                     |
|----------------|---------------------|
| Jake Mistalski | Wrestling           |
| John Petracci  | Wrestling           |
| Isaac Vogel    | Wrestling           |
| Robert Burke   | Weight Room         |
| Tim O'Brien    | Wrestling Announcer |

22. Motion to approve clock and/or security personnel for basketball games and wrestling matches for the 2020-2021 winter sports season, at a rate of \$40.00 per home event as per the negotiated agreement at the recommendation of the Superintendent of Schools:

|                    |                    |               |                  |
|--------------------|--------------------|---------------|------------------|
| Dawn Bentley       | Laurie Georgel     | Meg Murray    | Micheal Tiedeken |
| Marie Bonvetti     | Patrice Kilvington | Dave Niglio   | Mike Tomasetti   |
| Stacey Caltagirone | Ron Latham         | Dan Reed      | Johanna Urban    |
| Dan Carter         | Krista Little      | Thea Ricci    | Wendy VanFossen  |
| Patty Coyle        | Sebastian Marino   | Nancy Scully  | Emily Warren     |
| Adam Cramer        | Patrick Moran      | Donna Stack   | Eileen Willis    |
| Angela DiFilippo   | Lillian Mierkowski | Dustin Stiles |                  |

23. Motion to approve the following staff members as ticket takers for the 2020-2021 winter sports season at a rate of \$40.00 per home event as per the negotiated agreement at the recommendation of the Superintendent of Schools:

|                    |                  |                    |               |
|--------------------|------------------|--------------------|---------------|
| Marie Bonvetti     | Patricia Coyle   | Patrice Kilvington | Joan Nolan    |
| Melani Borodziuk   | Luanne Cross     | Barbara McNulty    | Barbara Swain |
| Stacey Caltagirone | Angela DeFilippo | Lillian Mierkowski | Johanna Urban |
| Susan Clune        | Debbie Horan     | Meg Murray         | Emily Warren  |

24. Motion to approve contract for Tracey Timko as a part time General Education Aide at the high school at Step 3, \$14.91 per hour, 29.5 hours per week, not to include benefits, effective November 2, 2020 through June 30, 2021, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

25. Motion to approve the long term substitute secretary to the high school principal agreement for Ana Carvajal, at \$160.42 per day, not to include benefits, effective November 30, 2020 through April 30, 2021, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools

Motion to Approve Items 1 through 25: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

- |                       |                   |                   |                   |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Allison Cox       | ___ Joseph Ryan   | ___ Jeff Whitman  |                   |
| ___ Tara Butrica      | ___ Ammie Davis   | ___ Gina Osinski  |                   |

**XIV. REPORTS:**

**XV.** HIB District Report

|              |                                  |
|--------------|----------------------------------|
| October 2020 | <b>BULLYING INCIDENTS REPORT</b> |
|--------------|----------------------------------|

| SCHOOL | Confirmed HIB | Non-HIB | Total |
|--------|---------------|---------|-------|
| AHS    | 0             | 0       | 0     |
| HAS    | 0             | 0       | 0     |
| MAS    | 0             | 0       | 0     |

**XVI.** Superintendent's Report

**XVII.** Special Program Representatives:

- A. CCEC Rep. Rotation: **James Blumenstein**
- B. CCSBA Rep. Rotation: **Ammie Davis**
- C. AEF Representative: **Pam Chiaradia**

**XVIII.** Board Member Comments

**XIX. Public Participation:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XX. Executive Session**

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. **Action may/may not be taken.**

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

**XXI. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, November 18, 2020 via video-conferencing at 6:30 PM.

2. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ James Blumenstein    \_\_\_ Pam Chiaradia    \_\_\_ Ralph Gilmore    \_\_\_ Nancy Schiavo

\_\_\_ Allison Cox

\_\_\_ Joseph Ryan

\_\_\_ Jeff Whitman

\_\_\_ Tara Butrica

\_\_\_ Ammie Davis

\_\_\_ Gina Osinski

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*